

Newport News Public Schools

12465 Warwick Boulevard
Newport News, Virginia 23606

HEALTH SERVICES

Ideally, it would be best if students could take their medication while at home. We realize, however, that this is not always possible. We will cooperate in the administration of medication that must be given during school hours. For the protection of the student, we must, in the administration of medication, adhere to the following:

- 1. Written orders, from a physician using this form, detailing the name of the drug, dosage and time interval medication is to be taken must be on file. Medication ordered 3 times a day or less cannot be given unless a specific time is stated by the doctor, such as 11 a.m. or 1 p.m.
2. Using this form, the signature of parent or guardian requesting that the school division comply with the physician's order is required. Medication will be given by the school nurse or school personnel designated by the principal.
3. Medication must be brought to school by the parent or guardian in a container appropriately labeled by the pharmacy or physician. Bring only that amount of medication to be taken during school hours. Extra medication must be picked up by a parent. Aspirin, Tylenol, and other over the counter medicines must be handled the same as prescription drugs.

Please complete and sign this form:

Name of Child \_\_\_\_\_

Address \_\_\_\_\_

Date of Order \_\_\_\_\_

Name of Medication \_\_\_\_\_

Dose \_\_\_\_\_

Duration of Order \_\_\_\_\_

(Duration cannot exceed current school year)

Physician

I request that the school give the above medications as ordered by the physician.

School Student Attends

Parent or Guardian

The Newport News School Division does not discriminate on the basis of race, color, national origin, sex, creed, marital status, age or disability in its programs, activities, or employment practices as required by the Title VI, Title VII, Title IX, Section 504, and ADA regulations. Regina Harris, HR Compliance Supervisor, Human Resources, Newport News Public Schools, at 12507 Warwick Blvd., Newport News, VA 23606, (757-881-5061), is responsible for coordinating the division's efforts to meet its obligations under Section 504, Title IX, the ADA, and their implementing regulations.